UNION CITY BD OF ED-01705240 - Corrective Action Report (Detail)

Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status		
Meal Counting and Claiming	Meal Counting and Claiming (On-Site Assessment Tool) (314H)	UNION CITY BD OF ED-01705240	314	07/28/2022	CAP Accepted		
	Corrective Action Plan: Accepted by Lea Berry 07/28/2022 02:04 PM						
	CAP Accepted						
Corrective Action History	Corrective Action Plan: Submitted by ANTHONY DRAGONA 07/21/2022 10:35 AM						
	Understanding the required expectation, we have made the following changes to the program in all locations that apply:						
	Applied a pre-k menu adhering to all the meal requirements set forth by the USDA for the age group						
	Implemented production records that corresponds to the menu.						
	Retrained current associates and management on pre-k meal patterns						
	Training will be conducted on 8/23/2022 for new associates entering the upcoming school year						
	Go live date for new menu and production records will be September 6, 2022(first day of school)						
	Flagged by Lea Berry 06/27/2022 09:36 AM						
	It was reported on the Schedule A in SNEARS and determined after speaking with Raquel Scott that the pre-school kids at all three sites reviewed (Gilmore, Edison, and Veteran's Memorial) are not co-mingled and eat meals in the classroom.						
	Since the PreK are served in the classroom for breakfast and lunch (not co-mingled), the PreK meal pattern must be utilized for these students. Proper documentation , including production records, must be maintained using the PreK meal pattern. The PreK meal pattern can be found at https://www.fns.usda.gov/cacfp/meals-and-snacks.						
	Explain in detail, how the finding was corrected. Indicate the date of implementation.						
Professional Standards	Professional Standards (Off-Site Assessment Tool) (1200H)	UNION CITY BD OF ED-01705240	1209	07/28/2022	CAP Accepted		

UNION CITY BD OF ED-01705240 - Corrective Action Report (Detail)

Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status		
	Corrective Action Plan: Accepted by Lea Berry 07/28/2022 02:03 PM CAP Accepted						
Corrective Action History	Corrective Action Plan: Submitted by ANTHONY DRAGONA 07/21/2022 10:35 AM After further investigation into the incomplete served meals, we have implemented the following: Monthly "what makes a meal training" for all staff members to properly identify and record a reimbursable meal that meets state requirements Weekly manger site visits requiring production record analysis (Sept 6th, 2022) In depth production record preparation training on 8/23/22, to maintain consistent and accurate records						
	We will utilize the available USDA training listed below: o Meal Preparation Documentation o Production Records o STAR Back to School: Completing Food Production Records the Best Way						
	Flagged by Lea Berry 06/27/2022 09:37 AM Office, administrative or other staff who work on school nutrition program related activities regularly throughout the school year are required to meet annual training requirements. Staff working 20 or more hours per week must complete 6 hours of annual training that is relevant to their job duties. Teachers or staff serving breakfast/lunch in the classroom must complete 4 hours of training. Training may be obtained in many ways, such as in-person, online, through local meetings, live or recorded webinars, conferences, state agency training, etc. A variety of free and low-cost training resources and formats are available. A good resource is the database of training opportunities available at: http://professionalstandards.nal.usda.gov Explain, in detail, the specific steps that will be taken to meet the annual training requirement and measures taken to ensure that the finding will not reoccur in the future. Indicate the date of implementation.						
S-1	S-1 (Sites (S))	SARA M GILMORE-1622	15	07/28/2022	CAP Accepted		

UNION CITY BD OF ED-01705240 - Corrective Action Report (Detail)

Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status		
	Corrective Action Plan: Accepted by Lea Berry 07/28/2022 02:03 PM						
	CAP Accepted						
	Corrective Action Plan: Submitted by Lea Berry 07/28/2022 02:02 PM						
	Understanding the required expectation, we have made the following changes to the program in all locations that apply: Applied a pre-k menu adhering to all the meal requirements set forth by the USDA for the age group						
	Implemented production records that corresponds to the menu.						
	Retrained current associates and management on pre-k meal patterns						
	Training will be conducted on 8/23/2022 for new associates entering the upcoming school year						
Corrective Action History	of school)						
	Flagged by Lea Berry 06/27/	2022 09.37 AM					
	A meal must include a fruit or vegetable in order for it to be reimbursable.						
	Gilmore School - Lunch on May 16th they served 192 meals, however only served 188 total fruit and vegetables. 4 students didn't take a fruit or vegetable. Cashiers must be trained to recognize a reimbursable meal.						
	Technical Assistance - The fruits planned and taken at Gilmore are extremely lower than the total meals served. One suggestion would be to offer a variety of fruit.						
	Explain, in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.						

Report Selections

Flagged, CAP Submitted, CAP Rejected, CAP Accepted, CAP Removed, Problem resolved, Re-Flagged